

## Injury Prevention Specialist Job Number: 37596

Reporting to Supervisor, Safety Project Management & System Support, this position is responsible for providing strategic and specialized expertise, oversight, and the development and management of proactive injury prevention projects and programs, including participatory musculoskeletal and ergonomics injury prevention; and when injury and illness cannot be prevented, the position manages and supports early detection and intervention strategies and programs to lessen the impact of injury or illness to employees and the organization. The ultimate outcome of this position is to support business areas in proactively preventing injury and illness to their workforce by integrating injury prevention programs and practices into business operations and within the safety and employee health management system.

As an Injury Prevention Specialist, you will:

- Provide leadership, direction, coordination, execution and evaluation of various strategic functions related to injury prevention programs, projects and initiatives
- Employ a data-driven and evidence-based approach to strategic planning, development, execution and performance measures for evaluation of projects, programs and initiatives
- Plan, develop, implement, evaluate and maintain injury prevention programs and projects
- Provide strategic leadership, management, performance measurement, deployment and continuous improvement of injury prevention programs
- Provide professional consultation and subject matter expertise in the prevention of injuries to all levels of the organization
- Integrate ergonomics and human factors principles and concepts in the design of work including facility, tool, equipment and work process planning, construction, procurement and selection (i.e. prevention by design)
- Integrate ergonomics and musculoskeletal injury prevention strategies, models, programs and processes into the City's Safety and Employee Health management system and early injury intervention strategies (i.e. operational mapping, hazard identification, risk mitigation, near-miss reporting)
- Support injury recovery and return to work efforts throughout the organization including assisting in ergonomic accommodation design as part of the Duty to Accommodate process
- Other related duties as required

### Qualifications:

- Undergraduate degree in Management, Occupational Health and Safety, Social Sciences, or a health-related discipline
- Related Health & Safety Professional Designation through a recognized association or certification body is required
- 5-7 years of progressive health and safety-related experience in a large organization
- Expert technical knowledge in one or more health-related disciplines (i.e. ergonomics, human factors, disability management, occupational therapy, physiotherapy, health promotion, industrial hygiene, health and safety)
- Knowledge of health and safety legislation, regulations and industry standards and best practices
- Strong understanding of strategy and program development and evaluation methodologies
- Knowledge and experience in project management processes, project administration, managing multiple projects and project implementation and evaluation
- Excellent organizational, decision making and problem-solving skills
- Ability to network, form and maintain strong collaborative working relationships with internal and external stakeholders and ability to negotiate and influence decision making in a supportive and constructive manner
- Experience in the complex report development process that includes authoring, editing, strategic direction and process support
- Ability to effectively communicate in verbal and written form for a diverse audience and range of clients/stakeholders with the ability to effectively transfer ideas, concepts and information on a conceptual, technical and practical level
- Demonstrated experience in taking a future-focused and proactive approach (systemic thinking)
- Understanding and experience in the areas of business process improvement, business process mapping and business process management
- Ability to thrive in a fast-paced, challenging and high-demand environment, in a proactive, self-directed and motivated manner with minimal direction
- Advanced knowledge of technological business tools, including an advanced skill level in Google Office applications
- Valid Alberta Class 5 driver's licence (or provincial equivalent). Must obtain business auto insurance for personal vehicle use on City business
- Applicants may be tested

### Assets:

- Master's Degree degree in Management, Occupational Health and Safety, Social Sciences, or a health-related discipline
- Canadian Certified Professional Ergonomist designation

*Management and Out-of-Scope positions at the City of Edmonton are being reviewed for possible inclusion in the Civic Service Union 52 bargaining unit. If this position is impacted, the incumbent will be notified accordingly.*

***We are an equal opportunity employer.  
We welcome diversity and encourage applications from all qualified individuals.***

*This posting is for 1 temporary, full-time position for up to 12 months*

**Hours of Work:** 36.9 hours per week, Monday - Friday

**Salary:** \$72,249.00 - \$103,208.00 (Annually)

**Talent Acquisition Consultant:** PS/MZ

**Classification Title:** PT2 - OH&S

**Posting Date:** Oct 25, 2019

**Closing Date:** Nov 08, 2019 11:59:00 PM (MST)

**Number of Openings (up to):** 1 - Temporary Full-time

**Union:** Management

**Department:** Workforce Safety and Employee Health

**Work Location(s):** Century Place, 11th Floor, 9803 - 102A Avenue, Edmonton T5J 3A3

### To Apply:

<https://edmonton.taleo.net/careersection/2/jobdetail.ftl?job=37596&tz=GMT-06%3A00&tzname=America%2FDenver?jobsource=LinkedIn&src=SNS-102>